

F O R W A R D P L A N

FOR THE PERIOD: 1 DECEMBER 2024 TO 31 MARCH 2025

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2024 TO 31 MARCH 2025**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Domiciliary Care Service Tender: Recommendations for Contract Award	Executive Board	14 November 2024
2	High Needs Provision Capital Allocation - Proposed Expansion of Special Educational Needs & Disability Provision: Statutory Consultation Feedback	Executive Board	12 December 2024
3	Medium Term Financial Strategy	Executive Board	14 November 2024
4	Determination of the Council Tax Base 2025/26	Executive Board	14 November 2024
5	Compulsory Purchase Order for Land at Sci-Tech Daresbury	Executive Board	16 January 2025
6	Refugee Resettlement Support Contract	Executive Board	14 November 2024

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Adult Social Care Portfolio

Domiciliary Care Service Tender: Recommendations for Contract Award	Executive Board 14 November 2024	Executive Board approval is required to progress the contract awards resulting from the outcome of the recently tendered Adult Social Care Domiciliary Care service.	Executive Board granted approval on 18 th January 2024 to proceed with a new, formal open tender process for the procurement (re-tender) of a domiciliary care service across Halton. The open tender process was undertaken in accordance with Standing Order 1.5.2. and prospective suppliers were invited to bid for the tender opportunity. A total of 96 bids from prospective suppliers were received during the open tender process.	Contract for the Provision of Domiciliary Care and Personal Care Services, 2 nd April 2018 - 1 st April 2023, Adult Social Care Quality Assurance Team, Runcorn Town Hall	Damian.nolan@halt on.gov.uk
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Children and Young People Portfolio

High Needs Provision Capital Allocation - Proposed Expansion of Special Educational Needs & Disability Provision: Statutory Consultation Feedback	Executive Board 12 December 2024	To receive feedback from the statutory consultation on the proposal to expand Special Educational Needs provision at Ashley School in Widnes by four additional classrooms using Department for Education High Needs Provision Capital Grant funding, increasing the school's capacity from 112 places to 152 places for pupils with a diagnosis of Autistic Spectrum Disorder, and agree progression of the works (subject to consideration of consultation responses).	Following agreement by the Executive Board in September 2024, a public statutory consultation has been undertaken that ran from 24 th September 2024 and closed on 21 st October 2024 and included a consultation meeting with school staff and governors, and a meeting with parents and carers and members of the public. Details of the consultation were published in the local press, online on the Council's website, and circulated to neighbouring authorities, and all school and specialists schools	Department for Education (DfE) High Needs Provision Capital Allocations guidance (March 2024). Can be viewed at 2 nd Floor, Rutland House, Halton Lea, Runcorn WA7 2ES	Martin.West@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			in Halton. Ashley School also wrote to the parents and carers of all pupils currently on roll at the school advising them of the consultation and how to respond.		

Corporate Services Portfolio

Medium Term Financial Strategy	Executive Board 14 November 2024	To seek approval for the Council's Medium Term Financial Strategy for 2025/26 to 2027/28.	None.	None	Ed.Dawson@halton.gov.uk
Determination of the Council Tax Base 2025/26	Executive Board 14 November 2024	To seek approval for the Council Tax Base for the Borough.	None	None	Ed.Dawson@halton.gov.uk

Environment and Urban Renewal Portfolio

Compulsory Purchase Order for Land at Sci-Tech Daresbury	Executive Board 16 January 2025	The report seeks approval of the Executive Board to exercise the Council's powers of compulsory purchase in relation to the delivery of the Sci-	N/A	The Sci-Tech Daresbury Masterplan and Statement of Reasons will both be made available and can be inspected at Municipal Building	Helen Roberts Helen.roberts@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		Tech Daresbury masterplan. The report will outline the steps required for the process in legal terms and the status of negotiations with parties affected and asks for approval to update the capital programme to reflect the costs of the scheme.		(Helen Roberts)	

Community Safety Portfolio

Refugee Resettlement Support Contract	Executive Board 14 November 2024	Approval sought from Executive Board to support a Voluntary Ex-Ante Transparency Notice) through Cabinet Office to award an ongoing contractual arrangement with the Council for re-settlement support for refugees.	N/A	N/A	Nicola.Goodwin@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Wharton

Deputy Leader – Councillor Thompson

Corporate Services Portfolio Holder – Councillor Dennett

Children and Young People Portfolio Holder – Councillor T McInerney

Adult Social Care Portfolio Holder – Councillor Ball

Health and Wellbeing Portfolio Holder – Councillor Wright

Community Safety Portfolio Holder – Councillor M. Lloyd Jones

Environmental and Urban Renewal Portfolio Holder – Councillor Nelson

Employment, Learning and Skills, and Community Portfolio Holder – Councillor Nolan

Climate Change Portfolio Holder – Councillor Harris